

A Regular Meeting of the Sylvan Lake City Council was held on Wednesday, February 10, 2016; opening at 7:33 p.m. Mayor Dzenko presided over the Pledge of Allegiance.

Present: Zubrzycki, Cassar, Dzenko, Meskin

Absent: Lorenz

Also Present: City Manager Martin, Clerk Dryden and Attorney Johnson

APPROVAL OF AGENDA

Moved by Cassar, seconded Meskin, to approve the City Council Agenda for February 10, 2016, as submitted.

Yes: All

No: None

MOTION CARRIED

APPROVAL OF MINUTES

Moved by Meskin, seconded Zubrzycki, to approve the January 13, 2016 regular meeting and January 26, 2016 study session minutes as submitted.

Yes: All

No: None

MOTION CARRIED

APPROVAL OF DISBURSEMENTS

Moved by Meskin, seconded Cassar, to approve the voucher report for February totaling \$146,218.07, as submitted.

Jan Payroll	\$ 50,682.81	Check #'s	11781-11785 DD2532-DD2555 EFT1025-EFT1031 STUB62-STUB64
Accts Pay-Jan-Feb	<u>\$ 95,535.26</u>	Check #'s	48718-48753
		EFT	1128 (E), 1130(E)-1134(E), 1139-1144(E)
Totaling	\$ 146,218.07	ACH	1129(A), 1135(A)-1138(A)

Yes: All

No: None

MOTION CARRIED

ACCEPTANCE OF REPORTS

Mayor Dzenko received the DPW, Police and the City Attorney reports for January and asked that they be placed on file.

COMMITTEE REPORTS

Endres reported the Board of Review will be meeting March 14 & 15 for appeals. The Planning commission met last night and recommended the approval of Pepino's. Also the Cable Board will meet tomorrow and he would like to see everyone there.

BRIEF PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Jim Endres reminded everyone to Vote March 8th. It is an important election with Pontiac Schools on the ballot.

CITY MANAGER COMMENTS

Sylvan Lake History

Martin thought Helen Jane Peters was going to be here. She has some interesting history to share and he will leave that to her. It is a passion for her and we all benefit from her hard work.

City Hall Construction

A-003-16

The City Hall project is moving along. The contractor has come back and roughed in the upstairs. Now we're waiting for electrical and plumbing to be roughed and then we'll work on drywall. Martin will be bringing an estimate to City Council to talk about moving the electrical service so it drops at the DPW garage and is underground to City Hall and install a generator for both buildings. This is very important for our normal and emergency services.

Garbage & Rubbish Funding

We have mentioned for a few months now that City Council will be looking at how the Garbage and Rubbish department is funded. The contract will be coming up soon and there will be a decision made to either extend the contract for a specific term or go out for bids. The funding discussion revolves around paying for the cost of trash collection with a fee, or combination of fee and taxes. It is currently funded through a millage on your taxes. However, the amount received in taxes alone does not completely fund the department.

Boat Docks

City Hall is moving along with boat dock applications and information. Martin reminded everyone to

make sure to get your application and all supporting documentation in on time.

COUNCIL COMMENTS

Cassar welcomed everyone and expressed a special welcome to Pepino's and their Attorney.

Zubrzycki also welcomed everyone and encouraged them to vote on March 8th.

Meskin welcomed everyone and reminded them there are two proposals on the ballot for Pontiac Schools.

Dzenko thanked everyone for coming. He thanked the Planning Commission for the job they do and he expressed his appreciation for their efforts.

ACTION ITEMS

- a. Appointment of Planning Commission Members **A2-002-16**

Mayor Dzenko re-appointed Jim Endres and Megan Zumbach to the Planning Commission for a three-year term, ending 02/28/19.

Moved by Zubrzycki, seconded Cassar, to confirm the Mayor's appointments to the Planning Commission as stated.

Yes: All
No: None

MOTION CARRIED

- b. Special Land Use Request for Pepino's Restaurant **C4-001-16 ZP-001-16**

Martin stated last night Planning Commission held the Public Hearing for the Special Land Use for the sale and serving of alcohol. They unanimously recommended the approval to City Council. It is an existing establishment that is not making physical changes. They meet the supplemental conditions for the sale of alcohol under Section 78-180 of the Ordinance. The applicant also submitted the required additional information to City Hall and the Police Department for review and investigation. There were no issues found in the background investigation. The information submitted by the applicant was very organized and detailed.

Cassar appreciates the complete application and is looking forward to having them here.

Dzenko agreed they are very excited to them and welcomed them.

Moved by Meskin, seconded Cassar, to approval the special land use for CMH Restaurants Inc. d/b/a Pepino's, for the reasons stated by the Planning Commission in its recommendation, and conditioned upon the compliance with the representations in the plan of operation set forth in the email dated January 29, 2016.

Yes: All
No: None

MOTION CARRIED

c. Alcohol License Request for Pepino's Restaurant **C4-002-16 ZP-002-16**

Meskin asked them when they plan to open. Kathryn Kwilecinski, one of the owners, stated their target date is February 23rd for the grand opening. They will be holding a special event this weekend.

Moved by Meskin, seconded Cassar, to approve the liquor license for CMH Restaurants Inc. d/b/a Pepino's because:

1. It is consistent with the City's licensing policy, Section 3-2 of the City Code, the proposed use will provide a service, product, or function (a family-oriented restaurant with alcohol service) that is not presently available within the city and that would be unique to the city; will foster further re-development in the area; and represents an added financial investment on the part of an existing local business.

2. It is Consistent with Section 3-5 of the City Code, the applicant meets the criteria for an individual licensee and the building meets all requirements of the ordinance. In addition, the applicant has demonstrated sufficient public need or convenience for the facility at the proposed location given the relative lack of other such licensed facilities in the City, the minimal potential impact of a fully-licensed facility in the proposed location, the uniqueness of the proposed facility when contrasted against other existing or proposed facilities, and given the proposed plan of operation set forth in the email dated January 29, 2016.

Yes: All
No: None

MOTION CARRIED

d. Sewer Televising Bid – SAW Grant

CA-001-16 SW-005-16

Martin explained the bid opening was held on January 6 with HRC present. HRC provided the detailed bid sheet. Metro Environmental Services was the low bidder. This is the next step in our SAW grant project.

Zubrzycki asked if the grant is paying for this. Martin stated it will pay for jetting and televising. It won't pay for maintenance or cleaning if it less than 15 years.

Cassar asked if Martin has experienced any lime buildup because jetting won't do the job when it gets this bad. Martin stated they would have to run a cutter through it to break it up. Last time they did some grouting and sewer lining to help with that. Cassar warned it could be an unseen expense.

Moved by Zubrzycki, seconded Cassar, to approve the Sanitary and Storm Sewer Cleaning and Televising Program to Metro Environmental Services in the amount of \$93,800 as recommended by Hubble, Roth and Clark, Consulting Engineers.

Yes: All
No: None

MOTION CARRIED

NON-ACTION ITEMS

- a. Security for Ferndale Park, Restroom and Boat Launch
- b. Parking in ROW
- c. Fire Department
- d. Seawall – Pontiac Drive and Lakeview Beach
- e. G&R Contract/Funding
- f. Citizen Research Council

ADJOURNMENT

Moved by Zubrzycki, seconded Meskin, to adjourn the regular City Council Meeting.

Yes: All
No: None

MOTION CARRIED

The meeting was adjourned at 8:00 p.m.

Dennise Dryden, City Clerk