

A Regular Meeting of the Sylvan Lake City Council was held on Wednesday, May 20, 2015; opening at 7:55 p.m. Mayor Dzenko presided over the Pledge of Allegiance.

Present: Zubrzycki, Cassar, Dzenko, Lorenz, Meskin

Absent: None

Also Present: City Manager Martin, Clerk Dryden and Attorney Schultz

APPROVAL OF AGENDA

Mayor Dzenko requested to add Discussion of Memorial Day Parade to the agenda.

Moved by Lorenz, seconded Cassar, to approve the City Council Agenda for May 20, 2015, as amended.

Yes: All

No: None

MOTION CARRIED

APPROVAL OF MINUTES

Moved by Meskin, seconded Zubrzycki, to approve the following minutes as submitted:

April 15, 2015 Regular Meeting

April 28, 2015 Study Session

Yes: All

No: None

MOTION CARRIED

APPROVAL OF DISBURSEMENTS

Moved by Lorenz, seconded Meskin, to approve the voucher report for May totaling \$220,566.22, as submitted.

Apr Payroll	\$ 60,842.77	Check #s	11717-11723 DD2248-DD2274 EFT947-EFT955 STUB 53-STUB 55
Accts Pay-Apr-May	<u>\$159,723.45</u>	Check #s	48239-48287
		EFT	958 (E) - 968 (E)
Totaling	\$ 220,566.22	ACH	969 (A) ó 974 (A)

Yes: All
No: None

MOTION CARRIED

ACCEPTANCE OF REPORTS

Mayor Dzenko received the DPW, Police and City Attorney's reports for April and asked that they be placed on file.

COMMITTEE REPORTS

There were no committee reports.

Mayor Dzenko noted Comcast's contract is up October 2015. Jim Endres stated Dave Albery will be at the next meeting to explain what is going on.

Memorial Day Parade

Jim Smith discussed the parade agenda. He shared U.S. Representative Brenda Lawrence would be participating in the parade and speaking at the memorial service.

BRIEF PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Jim Endres thanked Dennise Dryden for the work she did on the new website.

CITY MANAGER COMMENTS

City Work

Martin stated this is by far our busiest time of year in the DPW, Police and City Hall. The City has a number of things that need to be taken care of or repaired. Things just take time. Lawn maintenance has begun, buoys are going in, the beach is being cleaned, streets worked on and parks being cleaned and readied for Memorial Day and summer. The restrooms at the Ferndale Park and next to the Bocce courts have been repaired and cleaned and are now open. Streets were swept and we're doing some crack fill and cold patching. We are working with contractors to get prices to do some more substantial repairs. We're still finishing up the restoration for some of the areas that were excavated due to water or sewer breaks.

Michigan Week Awards

The annual Michigan Week Awards Breakfast was last Friday and two Sylvan Lake residents were honored on the "Hidden Treasures Honor Roll." Robin Reisig for her tireless work and guidance

with the garden club and in maintaining the Memorial Park for many years. Patrick Runk also received that honor representing the Parks and Recreation Committee with all of the events they host and good things they do, including the latest which was the annual Sylvan Shuffle that received great reviews. The Friends of The Clinton River Trail received the Community Achievement Award for their part in receiving grants, donating funds and supporting the installation of the HAWK signal at Orchard Lake Road.

Boater Safety Classes

Martin stated the boater safety classes went very well and he thanked Liz Zubrzycki along with the Parks and Rec Committee and Bill Brundage for hosting them.

Household Hazardous Waste Collection

This event went well again. Sylvan Lake had 31 residents take advantage of the collection services.

Sports

He reported many positive comments about the tennis courts so far this year. The volley ball court had more of the white, soft sand added and the league has begun again. He believes Brian Etter is heading that group. Unfortunately Martin's schedule is just not allowing him to play this year but he hopes to visit now and then.

Park Rangers

The Park Rangers will begin this weekend. As always, please welcome them and be patient as they learn how everything works. Please remember the gates will not be closed until School is out. Also, the time gates close and open may vary due to the weather or how busy the parks are. We will not leave the gates closed if there are no residents in the parks due to weather or otherwise.

Seawall

The seawall is completed. JZ Contracting did a wonderful job. We had them add a lot more dirt than required to try to eliminate the water behind the seawall. Unfortunately what they did was not enough. So we're going to add more soil and regrade to help eliminate the low spots. We had the engineers come out and mark the dock spaces on the wall and also install pins along the street for reference so people could get their docks in straight. Unfortunately, even though we notified the dock holders in the area, some still didn't wait for the new lines and numbers before installing their dock. It will be taken care of shortly.

Saw Grant

Work is going very well and very busy. Martin has been meeting with the engineers at least weekly to discuss the project, new hardware and software, reviewing maps and data, and discussing next steps. Currently they are surveying the City to obtain elevations for all of the culverts for the storm system.

Website

As stated earlier by Jim Endres we now have a new one that is up and running. Dennise was attending a conference and met with a company that specializes in web design for Municipalities. We discussed it and found there were many features with the new design that we had been talking about having for quite a while. We agreed on a new design and Dennise has been working with them ever since. She has spent countless hours getting the information as you see it on the site. Most of it at home during evenings and weekends. She had a few residents give input on appearance and what information was shown to get others perspective. So a big thank you to Dennise Dryden for all of the work she put into this and please take a look at the site when you get a chance. It is still being worked on so you will see things changing and added or moved as we see fit. The address is www.sylvanlake.org.

School Property

Martin reported some bad news on the School property. As of now the deal to purchase the vacant school property from the Pontiac School District has been withdrawn by the developer. This is relatively new information and we are beginning to investigate what happened and if there is anything we can do to assist in the process. He really can't offer any other information right now. He is very disappointed, but being an optimist, he does believe this or another project will move forward soon.

COUNCIL COMMENTS

Cassar thanked Jim Smith in advance for organizing the Memorial Day Parade.

Zubrzycki also thanked Dryden for the website. He stated she received input from residents on what they would like and how they would like to see it. He appreciated her asking. Zubrzycki also thanked Liz Zubrzycki and the Parks & Recreation for the Boater Safety classes. He congratulated Patrick Runk and Robin Reisig for their awards they received at the Michigan Week Breakfast. He saw it on the cable website. He shared the Sylvan Shuffle was a success. He reminded everyone that the Parks and Rec and other committees are volunteers and thanked them for their dedication. Zubrzycki thanked Jim Endres for the Little Library installed at Memorial Park. He asked Martin about the donation policy and if they are still looking at that. Martin agreed they are. Zubrzycki thanked Martin and Attorney Schultz for working with Bloomfield Twp. and getting DTE to remove the storage racks they illegally installed. He reminded everyone to get permits before doing work. Code Enforcement is out there to enforce this. Zubrzycki asked about working on a policy and practices for the noise ordinance.

Lorenz thanked Zubrzycki for his comments because he agreed with them all.

Meskin thanked everyone for postponing the meeting from last week to this week, as he was out of town. Meskin feels it is strange that Pontiac Schools needs money but they didn't work it out to sell

the Whitfield property. He would like to talk to them about some procedures for selling it.

Dzenko thanked everyone for coming and stated the Michigan Week Breakfast was great. He was impressed with the students and the work they do. Also it is good to award the volunteers for all they do. Dzenko reminded everyone to vote in August.

ACTION ITEMS

T-002-15

- a. Certify Delinquent W/S and A/R Bills to Tax Roll

Moved by Lorenz, seconded Cassar, to approve placing delinquent water/sewer and accounts receivables bills, as presented, totaling \$10,108.60, on the summer tax roll with the understanding that if someone pays prior to being placed on the tax roll, it will be removed from list.

Yes: All
No: None

MOTION CARRIED

R2-003-15 P1-001-15

- b. Traffic Control Order for 2015 Fireworks

Martin explained this is the same as last year. Dzenko asked if they would still sell parking spaces at the Community Center. Martin agreed they would do the same as last year if City Council wants that. Council agreed they were all ok with this.

Moved by Lorenz, seconded Zubrzycki, to approve the Traffic Control Order restricting parking and assessing fees as posted for the Annual Fireworks on July 3, 2015.

Yes: All
No: None

MOTION CARRIED

A-003-15

- c. FOIA (Freedom of Information Act) Policy, Procedure & Guidelines

Martin reviewed this was discussed at the study session. New laws go into effect July 1st making it easier and cheaper for the public to obtain records from the City. This will go on our website and we will be directing the public to our website more and more to obtain information they are looking for.

Moved by Cassar, seconded Lorenz, to approve the Freedom of Information Act Procedures

and Guidelines as presented.

Yes: All
No: None

MOTION CARRIED

- d. Millage Rate Resolution Adopting 2015/16 Millage Rates **R2-004-15 B-006-15**

Moved by Cassar, seconded Lorenz, to approve the millage rate resolution for 2015/16 as presented.

Yes: Cassar, Dzenko, Lorenz, Meskin, Zubrzycki
No: None

RESOLUTION ADOPTED

- e. Appropriations Resolution Adopting 2015/16 Budget **R2-005-15 B-007-15**

Moved by Cassar, seconded Lorenz, to approve the appropriations resolution setting the budget for 2015/16 as presented.

Yes: Dzenko, Lorenz, Meskin, Zubrzycki, Cassar
No: None

RESOLUTION ADOPTED

NON-ACTION ITEMS

- a. Ordinance to Regulate Construction Sites
- b. Policy Regarding Donations and Sponsorships
- c. Security for Ferndale Park, Restroom and Boat Launch
- d. Community Center Furniture
- e. Fire Department

ADJOURNMENT

Moved by Cassar, seconded Lorenz, to adjourn the regular City Council Meeting.

Yes: All
No: None

MOTION CARRIED

The meeting was adjourned at 8:42 p.m.

Dennise Dryden, City Clerk