

A Regular Meeting of the Sylvan Lake City Council was held on Wednesday, June 10, 2009; opening at 7:32 p.m. Mayor Lorenz presided over the Pledge of Allegiance.

Present: Lorenz, Maurina, Shepp, Wiegand, Zubrzycki

Absent: None

Also Present: City Manager Martin, Clerk Clippert and City Attorney Bibeau

APPROVAL OF AGENDA

Moved by Wiegand, seconded Maurina, to approve the City Council Agenda for June 10, 2009, as presented.

Yes: All

No: None

MOTION CARRIED

APPROVAL OF MINUTES

Moved by Maurina, seconded Wiegand, to approve the following minutes as presented:

April 15, 2009, Regular Meeting

April 23, 2009, Special Meeting

Yes: All

No: None

MOTION CARRIED

APPROVAL OF DISBURSEMENTS

Moved by Zubrzycki, seconded Maurina, to approve the voucher report for June totaling \$138,943.31.

May Payroll \$ 44,184.29 Check #'s 10858-EFT241

Accts Pay-May-June \$99,759.02 Check #'s 43911-43983

 Totaling \$138,943.31

Yes: All

No: None

MOTION CARRIED

ACCEPTANCE OF REPORTS

Mayor Lorenz received the DPW's and City Attorney's Report for the month of May 2009, and the Police Department report for April 2009, and asked that they be placed on file.

COMMITTEE REPORTS

There were no reports.

BRIEF PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

P1-006-09

Joy Leo shared that she recently attended a meeting with Sheriff Bouchard and he discussed the crime in Pontiac. She is concerned with letting go of the city's police department and making the city very vulnerable to neighing crime.

Mayor Lorenz announced there is an informational meeting tomorrow night at Roosevelt School at 7:00 p.m. The Oakland County Sheriff's Department will make a presentation to Sylvan Lake and Keego Harbor to provide joint police services. Lorenz stressed it is only an information meeting and should not be construed as anything more.

CC-015-09

Roy Chestnut expressed he loves the bridge and stated it looks great. He complained about a loud party at the Community Center over the weekend and asked why they are allowed to play music outdoors. He called the police and they stopped them at 11:11 p.m. Martin informed Chestnut they didn't have permission for outdoor music. Chestnut asked how this can be avoided in the future. Martin stated he should just call the police department.

Fran Hines would like to see the color of the mailboxes changed. See would prefer green. Martin informed her they were changed from green because someone else didn't like that color. Hines also questioned if the County is going to fix the whole at Inverness and ? Martin stated they are.

There were no other comments.

Mayor Lorenz closed this portion opened to the public.

CITY MANAGER COMMENTS

Household Hazardous Waste

Martin thanked those who participated in this. He stated 28 cars were from Sylvan Lake.

Bridge over Telegraph

Martin stated in the past it has been questioned if Pontiac has the funds for the trail. He read from the Clinton River Trailways magazine, "The City of Pontiac received a stimulus grant for construction of the Telegraph Bridge for the Clinton River Trail."

Park Rangers

Three rangers are working now, only one per day. They are checking tags and selling day passes.

Home & Garden Tour

Reminder June 20th is the tour. Martin stated it is nice to see everyone cleaning up the city.

Memorial Park

Martin thanked Robin Reisig and Helen McAllister for their hard work they do each year at Memorial Park

Sheriff's Meeting

P1-006-09

Martin has been hearing some things which trouble him. He has heard that he has been pushing for Waterford and Sheriff's Department. He assured everyone it is not true. He reiterated what he has said all along is the best thing for Sylvan Lake is to have our own police. He also has said in order to save money with any outside agency, you will see a reduction in service.

CITY COUNCIL COMMENTS

Shepp would like the residents to hear first hand tomorrow what is being proposed. Shepp also believes the only good thing for Sylvan Lake is having our own department. He is concerned with the economy the trouble which could happen with bordering communities. He doesn't want a reduction in service. As a city they are going through the due diligence to find out what the city's other options are. If it comes down to having to do something, he would rather do it with the police department the city has.

Wiegand thanked those who are helping with the tour. There are six homes and six gardens.

Wiegand addressed the foreclosure of homes in the city. He would like to discuss at a study session registering of homes to monitor better. He feels it will give the city a better handle on what is happening. West Bloomfield Township just adopted an ordinance to this effect.

Wiegand has received a number of calls regarding the Loading Dock Mall. He spoke with Martin today regarding it. There are blight and construction without a permit.

Wiegand would like to discuss having a personal cell phone policy at the next study session and reported a diseased ash tree by the boat ramp.

Zubrzycki announced Sylvan Lake's Ordinances are available on-line now. He informed Mr. Chestnut a noise ordinance is being worked on.

Zubrzycki confirmed John Martin has not acted on his own regarding the police issue. City Council asked him to do this. Many communities are doing this and he feels they need to look at all their options. He hopes everyone will attend the meeting.

Lastly Zubrzycki stated the bridge looks wonderful.

Maurina thanked those who organized the soccer season and the parents.

Maurina announced tour tickets can be purchased from City Hall, LaRosa Market and Detroit Garden Works. They are \$12 advance and \$15 the day of the tour. Homes and gardens can be viewed from 10:00 a.m. to 4:00 p.m.

Maurina expounded on the comment of neighing crime and reminded everyone to be proactive and lock their doors, garages and cars.

Lorenz expressed the Memorial Day Parade was very nice and thanked Jim Bull, Justin Hatch, JoAnn Eberhard and the others for their work with it. He stated John Martin and his sons sang patriotic songs which meant a lot to the veterans. Lorenz thanked the Garden Club for sprucing up Memorial Park for this event. He thanked the Home & Garden Tour volunteers and hopes the event is a great success. He will be a driver that day.

ACTION ITEMS

P1-006-09

- a. Discussion of Meetings with Keego Harbor and Oakland County Sheriff's Dept.

Lorenz stated the under Sheriff Mike McCabe will make a presentation for services for both communities. It is not a City Council meeting; council members will be sitting in the audience. All questions must be written out and submitted to the City Manager. Public comments will be welcomed with City Council at the next City Council meeting. He shared months ago both Keego Harbor and Sylvan Lake directed their City Manager's to get together and talk about different ways to save money and it ranged from sharing equipment and DPW, purchasing office supplies, and police services. Lorenz feels the city is better off with the city's own department. It is the best deterrent in the city. As a council and City Manager they are responsible for doing their due diligence.

Maurina let everyone know the city has gotten quotes from the Sheriff's Department every year. They are being fiscally responsible and looking at everything.

Lorenz clarified this is the first year it has been looked at with sharing services with Keego Harbor at the Sheriff's Department.

b Discussion of Millage Question

E-003-09

F-007-09

B-010-09

Martin recapped what was discussed at the study session. The consensus was to put on the ballot 2 mills for general operating because this includes public safety (police & fire), parks, City Hall, Community Center, etc.

Shepp agreed they at least need to look at 2 mills. He prefers approaching the residents one time instead of coming back in a few years asking for more. He pointed out the Fire Bond will expire when this millage would go on the tax bill; it was a .50 mill. He wants the residents to understand the actual increase would be 1.5 mills.

Wiegand stated would be the first time for a millage rate increase. He stated council wants to better educate the residents. Martin added, one of the things they have discussed intensely is the things which have been done in the past to save money, things that have been reduced and eliminated, things which should be done. He explained the budget for this year is in the red \$60,000 and that is without doing any improves or major purchases. Of the 2 mills, .60 mills would be to take the city back to where it should be.

Zubrzycki shared comments he has received from residents regarding proposing a millage and the economy. Some feel nothing will pass, others feel 2.5 mills are needed. State revenue sharing is going down and Martin and Clippert are going to put together a schedule to show where all the money goes to help everyone make a better informed decision.

Lorenz thanked City Council for discussing this issue at the study session on how this issue should be proposed. There was some discussion to put it on the ballot as a public safety millage, but this millage isn't about the police, but about having the funding for the city for capital projects which have been ignored because lack of funds. Lorenz feels the city needs to be properly funded because this, in turn, affects values of the homes.

Maurina would like the millage language approved at the study session. She asked when Martin and Clippert would be ready. Martin believes they have the information; it is just a matter of putting it together. Lorenz explained what is going to be worked on is an easy to understand sheet showing fixed costs to operate the city. He clarified the police and fire will be shown separately, along with benefits, salaries, etc. Council discussed how detailed and broken down it should be. Zubrzycki will work on putting something together and pass it around to council. Wiegand wants to keep it simple. Martin reminded council of the summary page in the budget which shows total expenses for each department. Zubrzycki wants to identify any increases and decreases. Martin conveyed, he has a spreadsheet showing all departments and the ups and downs over the last 10 years. Martin will have something together to discuss at the study session.

c. Discussion of Policy to Create a Parks and Recreation Committee

Martin reviewed, the current committee is not an official or recognized committee by City Council. Votes on this committee were by whoever was in attendance of the meeting; one time it could be 5, the next 10. With this policy it suggests having seven members and how the members should be made up.

Zubrzycki likes the outline, but suggested having five members. He is concerned with getting enough participation. He likes the mix. He isn't sure if the regulation of having 2 children under the age 12 is allowed. Shepp agreed seven is much and five is manageable. He also likes the cross section of people, but doesn't want this as a requirement. He feels this could stop the committee from forming. Martin suggested making these guidelines instead of requirements.

Russ Meskin inquired if this would encompass the boat dock committee and community center committee. Lorenz stated they would work as a body under this committee.

Joy Leo stated she spoke with Mitch Black and some parents regarding organizing an arts and craft program at the park. She wanted to know if this would be ok. Lorenz stated the Community Center is open to residents on Wednesday from 10am-2pm. If a group wants to show up then it would be ok or if Leo wanted to volunteer to oversee the Community Center on a certain date and time each week or every other week. Leo was asked to contact Sharon Maurina to setup something.

Maurina feels it needs to go in the newsletter letter regarding openings for this committee. Martin stated it has and will again.

Zubrzycki asked if there is a standard application for being on committees. Martin replied, there isn't, but he would like that.

PR-010-09

Moved by Maurina, seconded Zubrzycki, to adopt the resolution establishing the Parks and Recreation Committee as amended having 5 volunteer members, changing the requirement of the members to guidelines for membership and remove the guideline where one member being a family representative with children under the age of 12.

Yes: Maurina, Shepp, Wiegand, Zubrycki, Lorenz

No: None

RESOLUTION ADOPTED

C4-005-09 P1-007-09

d. Discussion of Community Center Parking for Fireworks

Martin reviewed at the study session City Council decided there would be a \$20 fee and a parking pass issued to allow them to park at the Community Center during the fireworks. All vehicles without a parking pass have to be out of the lot by 3:00 p.m. A sign will be placed at the entrance of the parking lot stating the rules and fines. He added a letter will need to be sent to the dock holders to notify them. Also a TCO needs to be adopted outlining all the terms.

Bibeau asked what the city will make in terms of fees for their troubles. Lorenz stated, around \$1200. Bibeau stated, minus cost for signs.

Shepp feels this may prevent issues from occurring now and in the future if guidelines are set right now.

Martin stated he spoke with Mitch Black regarding having the park rangers available.

Wiegand wants to make sure there is parking only in the park lot spaces and not on the lawn. Martin agreed they should not park on the lawn. Council agreed also.

Lorenz opened this issue to the public for comment.

Annette Meskin asked about the liability. Bibeau stated it is city property and the city would be liable whether they charge a fee or not.

Justin Hatch wondered if there would be a limit to groups and numbers of passes. Lorenz didn't think there would be.

Patty Harrop feels this would be great for the city.

Dolores Goldman would like to see parking passes issued at the event not ahead of time. Lorenz informed her they discussed this at the study session and council wanted to offer it to residents first.

MaryAnn Smith feels a sign should be put up before Ferndale Street to avoid traffic turning around on the point.

Fran Hines asked if the spaces in front of the Community Center, on Pontiac Drive are included. Lorenz stated they are not. They were available in the past and not going to charge for spaces available in the past.

Nicole Menuck stated there are sprinklers along the edge of Community Center property and in the past cars would park one deep every year.

Officer Mondeau suggested closing the parking lot the night before. He reported last year they towed 18 cars and it would be helpful to the police if closed night before.

Russ Meskin suggested having a guest list for the houses on the point that are having parties and only allowing those with permits and on the guest list allowed past the bridge with their vehicle.

Nicole Menuck feels having a police officer is better than a park ranger for handling this.

Linda Shepp feels everyone has to deal with the parking limitations for this one weekend and feels the people on the point can also.

Zubrzycki would like to see the no parking on the grass enforced. He added this is the first year with the parking at the Community Center and they will learn from it. Shepp agreed.

Lorenz feels closing at the bridge would be too difficult and not really needed.

Maurina suggested putting up yellow tape with signs stating tow if parks on the lawn. Wiegand inquired as to how many tow trucks there would be. Officer Mondeau stated they had three last year.

Council discussed providing access for the dock holders at the Community Center.

Lorenz feels if the point residents want to help in deferring the cost to have an officer to look at their guest list and prevent traffic from getting down to the point and turning around. He asked if this would be worth doing. Martin doesn't want an officer used for this. It was done in the past and it was a real pain. The police are busy enough that day without having one man taken away for this. Martin recommended they close the parking lot the night before and have a park ranger there when they open it. It would be a first come first serve basis. He will do a letter to the dock holders letting them know they can park for \$20 or load/unload to their boats and not park there. A load/unload pass will be provided to these individuals. Lorenz liked this and suggested they open the parking lot at 9:00 a.m.

Patty Harrop feels council should charge for parking at Ferndale also.

Moved by Zubrzycki, seconded Shepp, to sell parking permits for \$20 each, beginning at 3:00 p.m. on the day of the fireworks with charging a \$100 violation fine plus towing fees and adopting a TCO regulation this.

Yes: Zubrzycki, Lorenz

No: Wiegand, Shepp, Maurina

MOTION FAILS

Moved by Wiegand, seconded Maurina, to sell parking permits for \$20 each, beginning at 9:00 a.m. on the day of the fireworks, on a first come first service basis, charging a \$100 violation fine plus towing fees and adopting a TCO regulation this.

Yes: Shepp, Wiegand, Zubrzycki, Lorenz

No: Maurina

MOTION CARRIED

Moved by Zubrzycki, seconded Wiegand, to amend the motion to allow dock holders at the Community Center drop off privileges.

Yes: All

No: None

MOTION CARRIED

PR-011-09

- e. Discussion of Resolution Encouraging Voluntary Boat Disinfection Stations

Martin asked council to table this item until he gets the information he requested.

CA-003-09

- f. Approval of two-year Assessing Contract with Oakland County Equalization

Moved by Maurina, seconded Zubrzycki, to approve the Contract with Oakland County for Equalization Assistance Services for two years.

Yes: Wiegand, Zubrzycki, Lorenz, Maurina, Shepp

No: None

MOTION CARRIED

S-002-09

- g. Consideration to Approval Resolution by RCOC Regarding Transportation Funding

Martin explained this resolution supports the RCOC's efforts to encourage the State to work harder at funding our roads through increases in the fuel tax and other means.

Council had many questions and wanted to know if other communities were supporting this. Martin will try to get someone to come talk about this.

A-008-09

- h. Approval of Administrative and Internal Control Policies

Martin stated this is another requirement which the city needs to comply with. It is internal controls and policies for ACH use, ACH Transactions, BOR Compensation, General Accounting, Payroll, Fund-Raising Activities, Purchasing, Smoking, City Issued Cell Phones, Computer, Internet and E-mail, Daily Receipt Transactions, Election Management, Emergency Procedures for Polling Places, Permits, Social Security Number Privacy, Tax Billing, and Utility Billing.

Maurina recommended a time frame be added to the payroll policy for time sheets to be submitted. She also questioned paragraph seven with city-issued cell phones. She thought personal calls would not be allowed. Lorenz suggested, only be used only in cases of emergencies. Martin agreed these changes could be made.

Zubrzycki asked if there is a bid policy. Martin stated it would part of the purchasing policy, but under procedures and he will work on this.

Moved by Maurina, seconded Wiegand, to approve the administrative and internal control policies and procedures as amended.

Yes: All
No: None

MOTION CARRIED

NON-ACTION ITEMS

- a. Community Center Policy
- b. Sylvan Otter Lake Association Request for increased fee

Moved by Wiegand, seconded Zubrzycki, to remove this item from the agenda.

Yes: All
No: None

MOTION CARRIED

- c. Security for Ferndale Park, Restroom and Boat Launch
- d. Community Center Parking Lighting

Martin is getting bids for this.

- e. City Entrance/Identification Signs
- f. Noise Ordinance

Lorenz asked if is a target date for this ordinance. Zubrzycki is hoping for next Planning Commission meeting.

There was nothing new to report on agenda items a, c and e.

NEWSLETTER AND CABLE INPUT

ADJOURNMENT

Moved by Maurina, seconded Wiegand, to adjourn the regular City Council Meeting.

Yes: All

No: None

MOTION CARRIED

The meeting was adjourned at 9:42 p.m.

Dennise Clippert, City Clerk