

CITY OF SYLVAN LAKE
REGULAR MEETING
FEBRUARY 10, 2010

A Regular Meeting of the Sylvan Lake City Council was held on Wednesday, February 10, 2010; opening at 7:32 p.m. Mayor Lorenz presided over the Pledge of Allegiance.

Present: Zubrzycki, Lorenz, Maurina, Meskin

Absent: Wiegand

Also Present: City Manager Martin, Clerk Clippert and City Attorney Bibeau

Yes: All

No: None

MOTION CARRIED

APPROVAL OF AGENDA

Mayor Lorenz requested to add item 11.H. Sylvan Lake Shuffle.

Moved by Meskin, seconded Maurina, to approve the City Council Agenda for February 10, 2010, as amended.

Yes: All

No: None

MOTION CARRIED

APPROVAL OF MINUTES

Mayor Lorenz corrected page 6 of the regular minutes, second from last paragraph, last sentence, the word "should" needs to be changed to "shouldn't."

Moved by Maurina, seconded Zubrzycki, to approve the following meeting minutes as amended.

January 13, 2010, Regular Meeting

January 19, 2010, Special Meeting

January 28, 2010, Study Session

Yes: All

No: None

MOTION CARRIED

APPROVAL OF DISBURSEMENTS

Moved by Maurina, seconded Zubrzycki, to approve the voucher report for February totaling \$170,734.65.

Jan Payroll	\$ 46,609.31	Check #'s 10950-10960
		DD751-DD775
		EFT316-EFT325
Accts Pay-Jan-Feb	<u>\$124,125.34</u>	Check #'s 44503-44570
Totaling	\$170,734.65	E0000000108-E0000000109

Yes: All
No: None

MOTION CARRIED

ACCEPTANCE OF REPORTS

Lorenz questioned if Tax Tribunal cases are being budgeted for. Martin stated there is a line item budgeted, but it will not be enough because it wasn't anticipated that such large amounts would be filed.

Zubrzycki acknowledged that the police report included ordinance citations issued.

Mayor Lorenz received the City Attorney report for the month of January 2010, and the Police Department report for December 2009 and their annual report and asked that they be placed on file.

COMMITTEE REPORTS

Patrick Runk from the Parks and Recreation Committee stated the committee just started in January. They are trying to get a more formal process which would include working on events like the Sylvan Shuffle. Funding and establishing an account is a big issue they are trying to work on. Lorenz asked him to speak with the City Manager. Lorenz also stated he left a message for Michelle Alread regarding the Sylvan Shuffle. He would like to meet with the Sylvan Stewarts and the Park & Recreation Committee and talk about ideas for handling cash. Council has on the agenda the Appointment of Park & Recreation members under non-action items. City Council needs to formalize this committee. He suggested they come to a study session to discuss it and get the names of the members. Lorenz commended Runk for stepping up. He stated City Council does want to help them. Maurina informed Runk the Home & Garden Tour Committee is in the process of setting up a bank account. They have spoken with Flagstar, Comerica and National City. They will need a tax ID number, which can be done online. They also need to setup a logo and provide minutes or bylaws, which formalizes the group. Runk thought there was a hefty cost in setting up a Tax ID. Maurina stated there has been no cost with theirs. Attorney Bibeau added the cost is if it is setup as a 501c3.

Runk discussed putting up signs the week of the movie night at entrances of the city. Lorenz asked Runk to call Martin to go over everything.

BRIEF PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

MaryAnn Smith asked if Martin had final numbers for taxable values. Martin declared the overall taxable value for the city dropped 9.2% for Sylvan Lake.

CITY MANAGER COMMENTS

Martin thanked Runk for stepping up and wanting to organize events and activities. Martin looks forward to working with him.

Census

Martin announced the census questionnaires are going out soon. April 1st is census day. Census takers will visit households that did not return a questionnaire by mail. Participation in the census is required by law. It takes less than 10 minutes to complete. Federal law protects the personal information you share during the census. Census data are used to distribute Congressional seats to states, to make decisions about what community services to provide, and to distribute federal funds, such as State Revenue Sharing and Act 51 road money to local and state governments each year. He asked everyone to fill out the questionnaire because it is very important for the city.

Online Payments

Martin announced credit card payments are now accepted online for water bills, park and recreation fees, and building permits. There is an enhancement fee charged to the customer. More details are on the city website.

Water Main Break

Last night on Greer the DPW had to handle a large water main break and then plow snow all night. The main break is fixed now and the water is clean.

Video Cameras

For security purposes Martin would like to investigate video cameras for various areas around the city. He would get a rough cost and ideas from a professional company. He asked Council to send him their ideas and input. Maurina asked if everyone is in favor of this because she feels there is no money for this. Meskin is for it with limited initial time being put in. Zubrzycki feels it is worthwhile, but a low priority item. Maurina agreed it is not a high priority. She feels they could get a better cost when other communities are doing it at the same time. She asked if the city has funds to do this. Martin stated he just wants to investigate this. Lorenz gave his full support to investigate. He stated it might even qualify for grant money to do this.

CITY COUNCIL COMMENTS

Meskin discussed the changes in tax assessments and stated property values are down.

Zubrzycki thanked Patrick Runk for reporting on the Park & Recreation Committee. He stated they have City Council's full support. Zubrzycki recognized Jim Schafer starting on the Planning Commission and stated he had some good comments.

Zubrzycki stated DTE came to the last Planning Commission meeting to voice their opinion on the noise ordinance. They requested a private audience, but Planning Commission agreed to a public audience.

Maurina asked the cable times for the Daddow presentation be put on the website and sent out with a newsbyte.

Lorenz thanked Mayor Pro Tem Maurina and Councilmember Zubrzycki for running the two meetings in his absence in January.

He announced Saturday, May 1st, 9 a.m. is the Sylvan Lake Shuffle. Information will be on the city website. Call Michelle Alread for more information. February 27th, 5:30-11:30 p.m. is movie night. Lorenz asked Runk if the committee is looking for donations for this. Runk stated they probably will once they setup a bank account.

Lorenz also announced Kirk in the Hills has job networking on Thursday nights and the Jewish Center is holding a Career Development workshop. Lorenz will provide the information to City Hall to put on the website.

Lorenz thanked Keego Harbor for hosting the Daddow presentation and Daddow's message is to plan for the future. Lorenz thanked City Manager Martin for managing the city so well with his over 20 years experience, for developing a five-year plan for the city, managing the budget and projecting our finances for the future. The city owes him a lot. Martin also predicted this downturn years ago.

Lorenz would like to look at the sale of city property. There are two areas, at the Pontiac Drive point and on Telegraph Road. It would create tax revenue for the city. He asked to have this put on the agenda for a ballot proposal in November.

ACTION ITEMS

a. Discussion on Boat Dock Policy

Martin reviewed their discussion with the dock committee. The committee asked council to reinstate the requirement that a dock holder must own and dock a boat at their space and have it in the water by June 1st. Meskin thought the committee was only concerned with having a boat in the slip by June 1st. He doesn't feel a boat should be required. Zubrzycki agreed with Meskin that a boat should not be required, but understand the concern that only residents owned watercraft occupy the space. He asked if the boat could be a paddleboat, rowboat or canoe. Martin affirmed this and added no MC numbers are required. Zubrzycki expressed his appreciation for the committee and their time they put in policing the docks. He asked what the risk is if someone puts in their relative's boat at their space? Is there something with the MDEQ or Marina license? Martin explained, it is just the city's policy, for residents to use. Lorenz reviewed what the policy was because it was struck at the January meeting. Martin shared there are extenuating circumstances which City Hall takes into consideration when someone says why they don't have a boat in their space. Lorenz feels it was working the way it was, but he does have mixed emotions on it. He stated the boat slips are for use of boating, so he will support it. Maurina also supports it because it is the right thing to do, not because the committee is pushing City Council. The policy is designed to get more boats in dock spaces. Zubrzycki recalled the intent why they changed. It was to reduce administration. He will support the boat requirement. Meskin feels exceptions should be addressed in the policy.

MaryAnn Smith stated she supported the increase fee, but feels there should be no discount for seniors; it should just be a fair price. She recalled the feeling last month was some may not want a boat, but want a sun deck on the water. She agreed with Maurina. Boat slips should be used for boats and there are many other areas for fishing and sunning.

Lorenz would like to direct the dock committee to discuss sharing dock spaces, a senior discount and guidelines to regulate exceptions. Martin stated there is not a problem regulating exceptions and doesn't want to create a problem. Martin will inform the committee.

Moved by Maurina, seconded Zubrzycki, to amend the dock policy reinstating the requirement that you must have a watercraft registered when applying for a dock space and the watercraft must be in the designated dock space by June 1st.

Yes: Maurina, Zubrzycki, Lorenz

No: Meskin

MOTION CARRIED

b. Consideration to Approve Community Center Policy - Fees for Use Types

Martin reviewed their discussion from the study session and stated the rental committee was notified of this meeting. All these items were discussed by the committee and almost all of their recommendations have already been instituted.

Meskin is not in favor of commercial use. He would put exercise classes under category IV. Lorenz agreed with the statement in item VI. People can do things for profit at the Community Center if the intent is to create revenue for the city, but it is up to them to come to the city with how they are going to account for money and how we are going to be receiving it for their request to be approved. Martin conveyed, an exercise class rental is not a fund raising event when they are doing it to make money. He is not sure how it can be put into category IV, when they are going to make money. Zubrzycki said the Parks & Recreation Committee have discussed having those types of uses go through the committee.

MaryAnn Smith feels the Community Center is a great place for businesses to use during working business hours. She would like to see it marketed.

Delores Goldman asked what a commercial enterprise is. Lorenz explained they are “for profit.” They would hold a seminar or such to make a profit. Goldman asked if they have a seminar where they don’t charge, if this was ok. Martin agreed it is. Goldman doesn’t believe exercise weights should be used in the center. This would ruin the building.

Lorenz likes the way category VI has been presented and feels it is good to have. Zubrzycki agreed to leave as is. He suggested directing the rental committee to make suggestion on how to promote the center and it uses. Martin stated it may be a good idea to add motivational speakers/seminars in the description of category VI. Maurina is not comfortable with the way it reads. Lorenz suggested some changes to the wording. Maurina stated she may be ok with the change in wording. Meskin asked if this could be rewritten for the study session. Martin stated it could. Zubrzycki asked if there is a provision for businesses outside the city to rent. Martin stated there is not. Advertising to non-residents is on the agenda under non-action items. Zubrzycki asked to have it put on the study session agenda to discuss.

c. Approval of Resolution Supporting Community Access Preservation Act

Moved by Maurina, seconded Meskin, to approve the resolution supporting the Community Access Preservation Act as presented.

Yes: Lorenz, Maurina, Meskin, Zubrzycki

No: None

RESOLUTION ADOPTED

d. Consideration to Approve Resolution for Transfer of Tavern License

Martin stated the City just received this from the Liquor Control Commission. Lorenz asked where it states beer and wine only. Martin explained it doesn't. The City's restriction supercedes it. Meskin asked why the city doesn't have liquor by glass and why the Boat Club is allowed to sell liquor. Martin explained it goes back to prohibition. When the prohibition was lifted, all the municipalities had to by resolution or ordinance state if they would allow sale of liquor by the glass and Sylvan Lake chose not to. The Boat Club is a private club and there are different rules and regulations with that. A referendum for liquor by the glass has been on the ballot twice and defeated both times. Martin added, City Council can approve it by resolution, but it is such a controversial issue that they have always opted to put it on the ballot.

Moved by Maurina, seconded Zubrzycki, to approve the transfer of Tavern License from Cactus Willies to Italia Fresca.

Yes: Zubrzycki, Lorenz, Maurina, Meskin

No: None

RESOLUTION ADOPTED

e. Approval of Administrative and Internal Polices

Moved by Meskin, seconded Maurina, to approve the administrative policy for online bill payments as presented.

Yes: All

No: None

MOTION CARRIED

f. CCIRF Update (Bob Daddow & Plante & Moran)

Christine Andrysiak and Kymberly Dunlap from Plante & Moran reported Bob Daddow is unable to make the meeting. They provided the progress on the project. They have met with both communities and have had individual input. All the interviews with both Councils are concluded. They are working on compiling their results for that first phase of the project. They are looking at some of the options and what costs look like if they joined together for services. They are also working on sending out an RFI to the surrounding communities for public safety. This will include police, fire, EMS and dispatch. It will have a timeline to respond and then they will evaluate it. They would like to get input from the Mayors of both communities on establishing a steering committee. They suggested having both City Managers involved and two elected officials. The timing with the RFI will move them by to a little long than expect. They are looking at June.

Maurina stated both communities did a fair amount work up-front on public safety. She is concerned if they are primarily looking of other ways to cut cost properly. Andrysiak stated the scope was for the DPW and Police service. They could make overall suggestions, but they would not be specific because that is not what they were asked to do. Zubrzycki inquired if after the interviews they felt there was any consistency. Andrysiak replied, both communities are looking for financial solutions. They will look at more inter-corroboration between the two communities.

Mayor Lorenz acknowledged some members of Keego Harbor's council in attendance, Rubin, Kalman and Gubka. Rubin stated they came to listen to the update because they recognize there is a potential for savings. He feels there could be potential savings in other areas and maybe the City Managers could discuss and present to their Council's.

Lorenz expressed his feeling on the steering committee. He feels the City Manager has been involved in the discussions with Plante & Moran and should continue this way for Phase I & II. He strongly opposes any steering committee until the City Managers and Plante & Moran have a clear understanding/ideas as to what are the best things from a business cost stand point before bringing councils and politics into it.

g. Discussion of Learning Together Playgroups using Community Center

Martin feels this is a great use for the Community Center and helps promote it. There is interest in using the Community Center to host this event and it gives a place for kids to use for free. Lorenz explained this is through Oakland Schools. It is designed for parents and children to interact and promote literacy. Parents learn parenting techniques and network socially and kids learn motor skills, communication skills and do literacy activities.

Maurina asked what the size of group it would be and when it would be. Martin is not sure at this time, but the Community Center would have to be available in order for them to use. No one would be bumped for this. Zubrzycki feels it is a minimal impact event and good for kids and parents.

Moved by Zubrzycki, seconded Meskin, to allow Learning Together Playgroups use of the Community Center at the City Manager's discretion.

Yes: All

No: None

MOTION CARRIED

h. Consideration to Approve Resolution supporting the Sylvan Shuffle

Martin has a resolution explaining the event and it states City Council is in support of the event.

Moved by Maurina, seconded Meskin, to adopt the resolution supporting the Sylvan Shuffle, to be held Saturday, May 1st at 9:00 a.m. and allowing use of the Community Center for organization this event.

NON-ACTION ITEMS

- a. Appointment of Parks and Recreation Committee members
- b. Security for Ferndale Park, Restroom and Boat Launch

- c. Community Center Parking Lighting
- d. City Identification Signs
- e. Appointment to the GWBCAB for a three-year term
- f. Discussion of RVA space rental to non-residents
- g. Noise Ordinance
- h. Discussion of Advertising Community Center Rental to public

There was nothing new to report for these agenda items.

NEWSLETTER AND CABLE INPUT

Sylvan Lake Shuffle, Parks & Recreation meeting dates, save the date for the Home & Garden Tour June 19th and movie night February 27th from 5:30 p.m. - 11:30 p.m.

ADJOURNMENT

Moved by Maurina, seconded Zubrzycki, to adjourn the regular City Council Meeting.

Yes: All

No: None

MOTION CARRIED

The meeting was adjourned at 9:40 p.m.

Dennise Clippert, City Clerk