

**APPLICATION FOR MECHANICAL PERMIT
CITY OF SYLVAN LAKE
1820 INVERNESS, SYLVAN LAKE, MI 48320
(248) 682-1440 - OFFICE (248) 682-7721 - FAX
MECHANICAL INSPECTOR, STEVE MUNSON - (248) 345-1099**

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT WILL NOT BE ISSUED

I. ADDRESS OF JOB: _____

OWNERS NAME _____ PHONE # _____

HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? _____

II. PERMIT APPLICANT INFORMATION

APPLICANT IS HOMEOWNER _____ CONTRACTOR _____

NAME _____ PHONE# _____ CELL# _____
FAX# _____

ADDRESS _____

CONTRACTOR STATE LICENSE # _____ EXPIRATION DATE _____

DRIVERS LICENSE # _____ FEDERAL EMPLOYER ID# _____

WORKERS COMP. INS. CARRIER _____ MESC EMPLOYER # _____

III. TYPE OF JOB

NEW HOME ____ REPAIR ____ ALTERATION ____ ADDITION ____ COMMERCIAL ____ OTHER ____

IV. PLAN REVIEW HAVE PLANS BEEN SUBMITTED? _____

PLANS ARE REQUIRED FOR ALL BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO ACT # 299 OF THE PUBLIC ACTS OF 1980 AS AMENDED AND SHALL BEAR THAT ARCHITECT S OR ENGINEER S SIGNATURE AND SEAL. PLANS ARE NOT REQUIRED FOR THE FOLLOWING: 1. ONE AND TWO STORY FAMILY DWELLINGS WHEN THE TOTAL BUILDING HEATING/COOLING SYSTEM INPUT RATING IS 375,000 BTU S OR LESS. 2. ALTERATION AND REPAIR WORK DETERMINED BY THE MECHANICAL OFFICIAL TO BE OF A MINOR NATURE. 3. BUSINESS, MERCANTILE AND STORAGE BUILDINGS HAVING HVAC EQUIPMENT ONLY, WITH ON FIRE AREA AND NOT MORE THAN 3,500 SQUARE FEET. 4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS THAN \$15,000. **PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

V. APPLICANT SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MVCL 125,1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. **VIOLATORS OF SECTION 23A ARE SUBJECTED TO FINES.**

I HEREBY CERTIFY THE MECHANICAL WORK DESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED BY MYSELF IN MY HOME IN WHICH I AM LIVING OR ABOUT TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE STATE MECHANICAL CODE AND SHALL NOT BE ENCLOSED, COVERED UP OR PUT INTO OPERATION UNTIL IT HAS BEEN INSPECTED AND APPROVED BY THE CITY MECHANICAL INSPECTOR. I WILL COOPERATE WITH THE CITY MECHANICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTION.

SIGNATURE

PRINTED NAME

DATE

VI. FEES

ITEM	\$	#	FEE	ITEM	\$	#	FEE
OIL & GAS HEATING SYSTEMS				FREEZER/WALK-IN COOLERS			
LESS THAN 250,000 BTU S	50.00			SINGLE UNIT UNDER GAS LINE DISTRIBUTION EACH LINE	50.00		
OVER 250,000 BTU S	55.00			RESIDENTIAL HEAT PUMP	40.00		
EACH ADDITIONAL UNIT	20.00			COMMERCIAL HEAT PUMP	50.00		
NEW AIR & REFRIGERATION SYSTEMS (Must submit scaled drawing showing placement. Zoning Plan Review required prior to issuance of permit.)							
UNDER FIFTY TON CAPACITY	50.00			HUMIDIFIER	15.00		
OVER FIFTY TON	75.00			RESIDENTIAL DUCT SYSTEM - NEW	50.00		
BOILERS	40.00			RESIDENTIAL DUCT SYSTEM - PARTIAL	15.00		
VENTILATION	20.00			GAS FIREPLACE	40.00		
KITCHEN EXHAUST	20.00			PREFAB FIREPLACE	60.00		
KITCHEN MAKE UP AIR	10.00			WOOD BURNING STOVE	30.00		
ELECTRONIC AIR CLEANER	15.00			FLUE DAMPER	25.00		
ELECTRONIC AIR CLEANER WITH WASHER	30.00			SPECIAL INSPECTION	50.00		
FIRE SUPPRESSION	30.00			CHIMNEY LINER	25.00		
GENERATOR	30.00						

(Must submit scaled drawing showing placement. Zoning Plan Review required prior to issuance of permit.)

PERMIT FEE (MINIMUM \$50.00) _____

APPLICATION FEE (NON-REFUNDABLE) _____ **30.00**

IN ADDITION THE CITY CHARGES \$30.00 FOR EACH INSPECTION _____

INSPECTOR S FEE ½ OF PERMIT FEE _____

ZONING PLAN REVIEW FEE _____

ANNUAL REGISTRATION FEE (\$15.00) _____

TOTAL _____

GENERAL: MECHANICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH THE CITY. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE PLUMBING CODE. NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED. WHEN READY FOR INSPECTION, CALL THE CITY OF SYLVAN LAKE.

PERMIT NUMBER

EXPIRATION OF PERMIT: A PERMIT REMAINS VALID AS LONG AS WORK IS PROGRESSING AND INSPECTIONS ARE REQUESTED AND CONDUCTED. A PERMIT SHALL BECOME INVALID IF THE AUTHORIZED WORK IS NOT COMMENCED WITHIN 6 MONTHS AFTER THE TIME OF COMMENCING THE WORK. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 6 MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.