

ROAD RIGHT OF WAY (ROW) PERMIT APPLICATION
CITY OF SYLVAN LAKE
1820 INVERNESS, SYLVAN LAKE, MI 48320
(248) 682-1440 - OFFICE (248)682-7721 - FAX

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT WILL NOT BE ISSUED

CITY OF SYLVAN LAKE WILL NOT DISCRIMINATE AGAINST ANY
INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL
ORIGIN, COLOR, MARITAL STATUS, HANDICAP OR POLITICAL BELIEFS.

APPLICANT TO COMPLETE ALL ITEMS
SEPARATE APPLICATIONS MUST BE COMPLETED FOR PLUMBING,
MECHANICAL AND ELECTRICAL PERMITS.

I. IDENTIFICATION

A. OWNER OR LESSEE NAME _____

ADDRESS _____

PHONE # _____ CEL L PHONE _____

B. CONTRACTOR NAME _____

ADDRESS _____

BUILDERS LICENSE NUMBER _____ EXPIRATION DATE _____

FEDERAL EMPLOYER NUMBER OR EXEMPTION _____

WORKERS COMP INSURANCE OR EXEMPTION _____

MESC NUMBER OR EXEMPTION _____

C. ARCHITECT OR ENGINEER _____

ADDRESS _____

PHONE # _____ L ICENSE # _____ EXPIRATION DATE _____

II. TYPE OF IMPROVEMENT AND PLAN REVIEW

A. TYPE IMPROVEMENT _____ RESIDENTIAL _____ COMMERCIAL

B. VALUE OF IMPROVEMENT _____

C. DESCRIPTION OF WORK _____

III. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME _____ P HONE# _____ CELL# _____

COMPLETE ADDRESS _____
FEDERAL ID# OR DRIVERS LICENSE # _____

APPLICANT IS _____ OWNER OF PROPERTY _____ CONTRACTOR _____ LESSEE _____ OTHER _____

I HEREBY CERTIFY THAT THE WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF APPLICANT

PRINTED NAME

DATE

IV. FEE'S

PERMIT NUMBER _____

APPLICATION FEE - \$100.00 NON REFUNDABLE _____

PLAN REVIEW - *DETERMINED BY THE CITY MANAGER* _____

PERMIT FEE - *DETERMINED BY THE CITY MANAGER (Min. \$100/location)* _____

PERFORMANCE BOND - *Determined by scope of work and locations* _____

TOTAL DUE FOR PERMIT ISSUANCE _____

OFFICE USE ONLY

APPLICATION SUBMITTED/PAID

CITY MANAGER REVIEW

APPLICATION COMPLETE