

## A/C AND GENERATOR APPLICATION PROCESS

All AC units and Generators require three (3) permits: A Zoning Permit issued by the Sylvan Lake City Manager, and an Electrical Permit and a Mechanical Permit issued by the Bloomfield Township Building Division. ***Once the three (3) permits have been issued, the installation may commence.***

**Step 1** – Submit a completed Application for Residential Zoning Permit form and site plans to the Sylvan Lake City Manager's office for review and approval for compliance with Sylvan Lake Code Section 78-610(e). The City will contact the applicant when the approved application and site plans may be picked up from the City offices.

Section 78-610(e) requires:

Installation of units in the Front Yard is prohibited.

Rear Yard Location – Minimum 20' from rear lot line.

Side Yard Location – Placed immediately adjacent to the residential building and must maintain minimum required side yard setback. However, if the minimum setback for the zoning district cannot be maintained, the unit may be placed to within 3 ½ feet of the side lot line. However, any unit must be at least 10' from the living area of adjacent residential homes at all times (excluding garages).

Lake Lot Location – Units may be placed in the yard adjacent to the lake but may not be placed within the required front yard setback.

Screening - All units must be screened with landscaping so as not to be visible from the street. Fencing, lattice or other fence-type material must follow the restrictions outlined in section 78-613 of the Code.

**Step 2** – Submit the approved zoning site plans and approved application form with a completed Electrical Permit application form and a completed mechanical permit application form to the Building Division of Bloomfield Township for permit issuance and inspection. At the time of inspection, the Township will ensure that the unit has been installed according to the 2015 Michigan Residential Code or the National Electrical Code 2014, Part 8 Rule and according to the 2012 MBC for commercial:

At the time of inspection, the City will ensure that the unit has been installed according to Sylvan Lake Code Section 78-610(e):

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Signature of Homeowner Date

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Signature of Contractor Date